

LETTER OF BUDGET TRANSMITTAL

Date: January 24, 2024

To: Division of Local Government
1313 Sherman Street, Room 521
Denver, Colorado 80203

Attached are the 2024 budget and budget message for RANGEVIEW METROPOLITAN DISTRICT in Arapahoe County, Colorado, submitted pursuant to Section 29-1-113, C.R.S. This budget was adopted on November 10, 2023. If there are any questions on the budget, please contact:

Lisa Johnson, District Manager
CliftonLarsonAllen LLP
8390 E. Crescent Parkway, Suite 300
Greenwood Village, CO 80111
Telephone number: 303-779-5710
Lisa.Johnson@claconnect.com

I, Lisa Johnson, District Manager of the RANGEVIEW METROPOLITAN DISTRICT hereby certify that the attached is a true and correct copy of the 2024 budget.

By: 

Lisa Johnson, District Manager

**RESOLUTION
TO ADOPT 2024 BUDGET, APPROPRIATE SUMS OF MONEY,
AND AUTHORIZE THE CERTIFICATION OF THE TAX LEVY
RANGEVIEW METROPOLITAN DISTRICT**

A RESOLUTION SUMMARIZING REVENUES AND EXPENDITURES FOR EACH FUND, ADOPTING A BUDGET, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2024 TO HELP DEFRAY THE COSTS OF GOVERNMENT, AND APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN FOR THE RANGEVIEW METROPOLITAN DISTRICT, ARAPAHOE COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2024, AND ENDING ON THE LAST DAY OF DECEMBER, 2024,

WHEREAS, the Board of Directors of the Rangeview Metropolitan District has authorized its consultants to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, the proposed budget has been submitted to the Board of Directors of the District for its consideration; and

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was available for inspection by the public at a designated public office, a public hearing was held on November 10, 2023 and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves or fund balances so that the budget remains in balance, as required by law; and

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is \$1,604; and

WHEREAS, the Board of Directors finds that it is required to temporarily lower the operating mill levy to render a refund for \$0; and

WHEREAS, the amount of money necessary to balance the budget for voter-approved bonds and interest is \$0; and

WHEREAS, the amount of money necessary to balance the budget for contractual obligation purposes from property tax revenue as approved by voters from property tax revenue is \$0; and

WHEREAS, the amount of money necessary to balance the budget for capital expenditure purposes from property tax revenue as approved by voters or at public hearing is \$0; and

WHEREAS, the amount of money necessary to balance the budget for refunds/abatements is \$0; and

WHEREAS, the 2023 valuation for assessment for the District as certified by the County Assessor of Arapahoe is \$64,142; and

WHEREAS, at an election held on September 23, 1986 the District has eliminated the revenue and expenditure limitations imposed on governmental entities by Article X, Section 20 of the Colorado Constitution and Section 29-1-301, C.R.S., as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE RANGEVIEW METROPOLITAN DISTRICT OF ARAPAHOE COUNTY, COLORADO:

Section 1. Adoption of Budget. That the budget as submitted, and attached hereto and incorporated herein by this reference, and if amended, then as amended, is hereby approved and adopted as the budget of the Rangeview Metropolitan District for calendar year 2024.

Section 2. Budget Revenues. That the estimated revenues for each fund as more specifically set out in the budget attached hereto are accepted and approved.

Section 3. Budget Expenditures. That the estimated expenditures for each fund as more specifically set out in the budget attached hereto are accepted and approved.

Section 4. Levy of General Property Taxes. That the Board of Directors does hereby certify the levy of general property taxes for collection in 2024 as follows:

A. Levy for General Operating and Other Expenses. That for the purposes of meeting all general operating expense of the District during the 2024 budget year, there is hereby levied a tax of 25.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District for the year 2023.

B. Temporary Tax Credit or Rate Reduction. That pursuant to Section 39-1-111.5, C.R.S. for the purposes of effect of a refund for the purposes set forth in Section 20 of Article X of the Colorado Constitution, there is hereby certified a temporary property tax credit or temporary mill levy rate reduction of 0.000 mills upon each dollar of the total valuation of assessment of all taxable property within the boundaries of the District for the year 2023.

C. Levy for General Obligation Bonds and Interest. That for the purposes of meeting all debt retirement expense of the District during the 2024 budget year, as the funding requirements of the current outstanding general obligation indebtedness is detailed in the following "Certification of Tax Levies," there is hereby levied a tax of 0.000 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2023.

D. Levy for Contractual Obligations. That for the purposes of meeting the contractual obligation expense of the District during the 2024 budget year, as detailed in the

following "Certification of Tax Levies," there is hereby levied a tax of 0.000 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2023.

E. Levy for Capital Expenditures. That for the purposes of meeting all capital expenditures of the District during the 2024 budget year pursuant to Section 29-1-301(1.2) or 29-1-302(1.5), C.R.S., there is hereby levied a tax of 0.000 mills upon each dollar of the total valuation of assessment of all taxable property within the boundaries of the District for the year 2023.

F. Levy for Refunds/Abatements. That for the purposes of recoupment of refunds/abatements of taxes pursuant to Section 39-10-114(1)(a)(I)(B), C.R.S., there is hereby levied a tax of 0.000 mills upon each dollar of the total valuation of assessment of all taxable property within the boundaries of the District for the year 2023.

Section 5. Property Tax and Fiscal Year Spending Limits. That, being fully informed, the Board finds that the foregoing budget and mill levies do not result in a violation of any applicable property tax or fiscal year spending limitation.

Section 6. Certification. That the appropriate officers of the District are hereby authorized and directed to certify to the Board of County Commissioners of Arapahoe County, Colorado, the mill levies for the District herein above determined and set, or be authorized and directed to certify to the Board of County Commissioners of Arapahoe County, Colorado, as herein above determined and set, but as recalculated as needed upon receipt of the final certification of valuation from the County Assessor in order to comply with any applicable revenue and other budgetary limits or to implement the intent of the District. That said certification shall be in substantially the form set out and attached hereto and incorporated herein by this reference.

Section 7. Appropriations. That the amounts set forth as expenditures and balances remaining, as specifically allocated in the budget attached hereto, are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated and no other.

[remainder of page intentionally left blank; signature page follows]

ADOPTED this 10th day of November, 2023.

RANGEVIEW METROPOLITAN
DISTRICT

DocuSigned by:
MARK HADDINGS

President B453909D8D64434...

ATTEST:

DocuSigned by:
Scott E. Lehman

Secretary 2123B2EFD17A4DE...

ATTACH COPY OF THE ADOPTED BUDGET AND
THE CERTIFICATION OF TAX LEVIES

RANGEVIEW METROPOLITAN DISTRICT

2024 Budget Message

Introduction

Rangeview Metropolitan District, the (“District”) was organized in 1987 under the name Lowry Range Metropolitan District. The name was later changed to Rangeview Metropolitan District. The District was established to provide water and sanitary sewer services to an area which includes 24,000 acres of the State Lands known as the Lowry Range. Rangeview is the lessee of the water development rights related to all of the water resources located on and beneath the Lowry Range. This water development arrangement, subject to the provisions of the Lease, provides the natural resources necessary for Rangeview to provide water and sanitation services to the State Lands.

The 2024 budget was prepared in accordance with the Local Budget Law of Colorado. The budget reflects the projected spending plan for the 2024 fiscal year based on available revenues. This budget provides for the general operation of the District, and a business-like enterprise to provide water and sanitary sewer services.

The District’s assessed value increased to \$64,142 in 2023. The District’s mill levy remained the same at 25.000 mills certified to the General Fund for taxed collected in 2024.

Budgetary Basis of Accounting

The District uses Funds to budget and report on its financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain functions. The various funds determine the total District budget. District’s General fund and Capital funds are considered Governmental Funds and are reported using the economic resources focus and the accrual basis of accounting. The District’s Enterprise Fund is also reported using the economic resources focus and the accrual basis of accounting. For this purpose, revenues are recorded when earned and expenses recorded when the liability is incurred regardless of the related cash flow. Property taxes are recognized as revenues in the year for which they are levied.

Fund Summaries

General Fund is used to account for resources traditionally associated with government such as property taxes, specific ownership tax and expenditures which include district administration, legal services, and other expenses related to statutory operations of a local government. The General Fund’s primary sources of revenue are transfers from the Enterprise Fund, property taxes and specific ownership taxes.

Water and Sewer Enterprise Fund accounts for the operations that are financed and operated in a manner similar to private business enterprise, where the intent is that costs of providing services to the public on a continuing basis be financed primarily through usage charges for water and sewer, however at this point in the development of the District, funding also comes through developer contributions.

Emergency Reserve as required by Section 20 of Article X of the Colorado Constitution (“TABOR”), the District has provided for an Emergency Reserve in the Amount of 3% of the total fiscal year expense in the General Fund.

RANGEVIEW METROPOLITAN DISTRICT
Assessed Value, Property Tax and Mill Levy Information

	2022		2023		2024
	Adopted Budget		Adopted Budget		Final Budget
Assessed Valuation	\$ 43,271	\$	54,549	\$	64,142
Mill Levy					
General Fund	25.000		25.000		25.000
Debt Service Fund	-		-		-
Temporary Mill Levy Reduction	-		-		-
Refunds and Abatements	-		-		-
Total Mill Levy					
Property Taxes					
General Fund	\$ 1,082	\$	1,364	\$	1,604
Debt Service Fund	-		-		-
Actual/Budgeted Property Taxes	\$ 1,082	\$	1,364	\$	1,604

RANGEVIEW METROPOLITAN DISTRICT
GENERAL FUND
2024 Proposed Budget
with 2022 Actual, 2023 Adopted Budget, and 2023 Estimated

	2022 Actual	2023 Adopted Budget	2023 Estimated	2024 Final Budget
BEGINNING FUND BALANCE	21,404	1,983	-	-
REVENUE				
Property taxes	1,358	1,364	1,343	1,604
Specific Ownership Taxes	86	70	70	70
Interest Income	263	-	-	-
Transfer from Enterprise Fund	16,320	50,000	59,285	51,506
Other Income	825	-	-	-
Total Revenue	18,852	51,434	60,698	53,180
Total Funds Available	40,256	53,417	60,698	53,180
EXPENDITURES				
District Management	15,261	15,800	25,000	17,000
Audit	14,685	8,500	8,500	8,800
Dues/Subscriptions	10,000	17,900	18,800	19,000
Election	90	500	500	500
Insurance and Bonds	-	-	-	-
Legal	200	1,100	1,200	1,300
Treasurer's fees	20	15	15	15
Miscellaneous Expenses	-	15	15	15
Utilities	-	-	-	-
Contingency	-	4,900	4,900	4,900
Total Expenditures	40,256	48,730	58,930	51,530
Emergency reserve	-	1,462	1,768	1,546
Total Expenditures Requiring Appropriation	40,256	50,192	60,698	53,076
ENDING FUND BALANCE	\$ -	\$ 3,225	\$ -	\$ 104

RANGEVIEW METROPOLITAN DISTRICT

ENTERPRISE FUND

2024 Proposed Budget

with 2022 Actual, 2023 Adopted Budget, and 2023 Estimated

	2022 Actual	2023 Adopted Budget	2023 Estimated	2024 Final Budget
BEGINNING FUND BALANCE	476,638	71,238	(260,434)	35,538
REVENUE				
Water Production Revenue	4,574,861	4,750,000	4,300,000	4,300,000
Water tap revenue	4,408,591	2,800,000	2,200,000	2,800,000
Wastewater Revenue	289,026	250,000	400,000	400,000
Wastewater Tap Revenue	844,924	440,000	440,000	440,000
Developer Contribution	2,950,246	8,000,000	8,000,000	8,000,000
ECCV Fees	-	-	-	-
Other Income	-	-	-	-
Total Revenue	13,067,648	16,240,000	16,240,000	15,940,000
Total Funds Available	13,544,286	16,311,238	16,286,238	15,975,538
EXPENDITURES				
Insurance	70,765	25,000	25,000	25,000
Legal	-	5,000	10,000	5,000
Legal - Water Rights	-	125,000	125,000	125,000
Miscellaneous Expenses	-	2,500	5,000	2,500
SMWSA & WISE - Participation	-	1,600,000	1,600,000	1,600,000
Rent-SBLC	-	8,000	8,000	8,000
Royalty Payment	-	125,000	125,000	125,000
Service Contract	12,518,232	8,075,200	7,214,000	7,781,200
ECCV Fees	-	60,000	60,000	60,000
ECCV other COGS	-	25,000	25,000	25,000
Other COGS	-	-	-	-
Water Ops	-	250,000	250,000	250,000
WISE Deliveries	-	-	-	-
Wastewater Ops	-	75,000	75,000	75,000
Engineering	-	-	-	-
Transfer to General Fund	16,320	50,000	59,285	51,506
Subtotal: Expenditures	12,605,317	10,425,700	10,425,700	10,133,206
Construction Costs				
Capital Outlay - System	1,199,403	-	-	-
Capital Outlay - Wholesale Sanitary Sewer	-	250,000	250,000	250,000
Capital Outlay - Wholesale Potable Distribution	-	200,000	200,000	200,000
Capital Outlay - Wholesale Nonpotable Distribution	-	-	-	-
Capital Outlay - Pipeline Other	-	-	-	-
Capital Outlay - Wild Point	-	-	-	-
Capital Outlay - Box Elder	-	500,000	500,000	500,000
Capital Outlay - Wastewater	-	125,000	125,000	125,000
Capital Outlay - Wise Infrastructure	-	-	-	-
Capital Outlay - Wells	-	4,500,000	4,500,000	4,500,000
Contingency	-	250,000	250,000	250,000
Subtotal: Construction Costs	1,199,403	5,825,000	5,825,000	5,825,000
Emergency reserve	-	-	-	-
Total Expenditures Requiring Appropriation	13,804,720	16,250,700	16,250,700	15,958,206
ENDING FUND BALANCE	\$ (260,434)	\$ 60,538	\$ 35,538	\$ 17,332

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of Arapahoe County, Colorado.

On behalf of the Rangeview Metropolitan District,
 (taxing entity)^A
 the Board of Directors,
 (governing body)^B
 of the Rangeview Metropolitan District,
 (local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 64,142 assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ 64,142 (NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

Submitted: 01/08/2024 for budget/fiscal year 2024.
 (no later than Dec. 15) (mm/dd/yyyy) (yyyy)

USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10

PURPOSE (see end notes for definitions and examples)	LEVY ²	REVENUE ²
1. General Operating Expenses ^H	<u>25.000</u> mills	<u>\$ 1,604</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	< > mills	\$ < >
SUBTOTAL FOR GENERAL OPERATING:	25.000 mills	\$ 1,604
3. General Obligation Bonds and Interest ^J	_____ mills	\$ _____
4. Contractual Obligations ^K	_____ mills	\$ _____
5. Capital Expenditures ^L	_____ mills	\$ _____
6. Refunds/Abatements ^M	_____ mills	\$ _____
7. Other ^N (specify): _____	_____ mills	\$ _____
	_____ mills	\$ _____
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]	25.000 mills	\$ 1,604

Contact person: Russell W. Dykstra Phone: (303)839 3800
 Signed: Russell W. Dykstra Title: General Counsel

Survey Question: Does the taxing entity have voter approval to adjust the general operating levy to account for changes to assessment rates? Yes No

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

¹ If the *taxing entity's* boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.
² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's **FINAL** certification of valuation).

CERTIFICATION OF TAX LEVIES, continued

THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.). Taxing entities that are Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:

BONDS^J:

1. Purpose of Issue: _____
 Series: _____
 Date of Issue: _____
 Coupon Rate: _____
 Maturity Date: _____
 Levy: _____
 Revenue: _____

2. Purpose of Issue: _____
 Series: _____
 Date of Issue: _____
 Coupon Rate: _____
 Maturity Date: _____
 Levy: _____
 Revenue: _____

CONTRACTS^K:

3. Purpose of Contract: _____
 Title: _____
 Date: _____
 Principal Amount: _____
 Maturity Date: _____
 Levy: _____
 Revenue: _____

4. Purpose of Contract: _____
 Title: _____
 Date: _____
 Principal Amount: _____
 Maturity Date: _____
 Levy: _____
 Revenue: _____


Use multiple copies of this page as necessary to separately report all bond and contractual obligations per 32-1-1603, C.R.S.

SENTINEL
PROOF OF PUBLICATION

STATE OF COLORADO
COUNTY OF ARAPAHOE }ss.

I DAVID PERRY, do solemnly swear that I am the PUBLISHER of the SENTINEL; that the same is a weekly newspaper published in the Counties of Arapahoe, Adams, and Denver, State of Colorado and has a general circulation therein; that said newspaper has been published continuously and uninterruptedly in said Counties of Arapahoe, Adams and Denver for a period of more than fifty-two consecutive weeks prior to the first publication of the annexed legal notice or advertisement; that said newspaper has been admitted to the United States mails as second-class matter under the provisions of the Act of March 30, 1923, entitled "Legal Notices and Advertisements," or any amendments thereof, and that said newspaper is a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.
That the annexed legal notice or advertisement was published in the regular and entire issue of every number of said weekly newspaper for the period 1 of consecutive insertions; and that the first publication of said notice was in the issue of said newspaper dated October 26 A.D. 2023 and that the last publication of said notice was in the issue of said newspaper dated October 26 A.D. 2023.

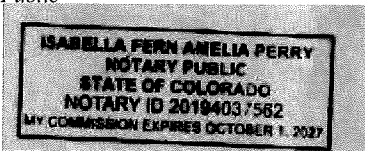
I witness whereof I have hereunto set my hand this 26th day of October A.D. 2023.



Subscribed and sworn to before me, a notary public in the County of Arapahoe, State of Colorado, this 26th day of October A.D. 2023.



Notary Public



NOTICE OF HEARING
ON PROPOSED 2024 BUDGET
AND 2023 BUDGET AMENDMENT

NOTICE IS HEREBY GIVEN that the proposed budget for the ensuing year of 2024 has been submitted to the Rangeview Metropolitan District ("District"). Such proposed budget will be considered at a meeting and public hearing of the Board of Directors of the District to be held on November 10, 2023 at 10:30 a.m., or as soon thereafter, via telephone and video-conference. To attend and participate by telephone, dial 1-720-547-5281 and enter Phone Conference ID: 934 055 636#. Information regarding public participation by videoconference will be available at least 24 hours prior to the meeting and public hearing online at www.rangeviewmetro.org or by contacting Cindy Jenkins, by email at cindy.jenkins@clacconnect.com or by telephone at 303-779-5710.

NOTICE IS FURTHER GIVEN that an amendment to the 2023 budget of the District may also be considered at the above-referenced meeting and public hearing of the Board of Directors of the District. A copy of the proposed 2024 budget and the amended 2023 budget, if required, are available for public inspection at the offices of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 300, Greenwood Village, Colorado 80111. Any interested elector within the District may, at any time prior to final adoption of the 2024 budget and the amended 2023 budget, if required, file or register any objections thereto.

RANGEVIEW
METROPOLITAN DISTRICT
By: /s/ Mark Harding,
President

Publication: October 26, 2023
Sentinel

Certificate Of Completion

Envelope Id: B433F91E00B04876AAAD023283151625	Status: Completed
Subject: Complete with DocuSign: Rangeview MD - 2024 Budget and Resolution (exec copy).pdf	
Client Name: Rangeview MD	
Client Number: A794670	
Source Envelope:	
Document Pages: 13	Signatures: 2
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Cindy Jenkins
Time Zone: (UTC-06:00) Central Time (US & Canada)	220 S 6th St Ste 300
	Minneapolis, MN 55402-1418
	Cindy.Jenkins@claconnect.com
	IP Address: 73.229.160.48

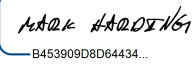
Record Tracking

Status: Original	Holder: Cindy Jenkins	Location: DocuSign
1/23/2024 5:42:10 PM	Cindy.Jenkins@claconnect.com	

Signer Events

MARK HARDING
 mharding@purecycwater.com
 President
 Sky Ranch CAB
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 B453909D8D64434...
 Signature Adoption: Pre-selected Style
 Using IP Address: 204.134.145.82

Timestamp

Sent: 1/23/2024 5:44:57 PM
 Viewed: 1/24/2024 9:58:19 AM
 Signed: 1/24/2024 9:58:26 AM

Electronic Record and Signature Disclosure:
 Accepted: 1/24/2024 9:58:19 AM
 ID: 0877f3c9-99dc-424d-aa69-1f7985baf01f

Scott E Lehman
 selehman@purecycwater.com
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 2123B2EFD17A4DE...
 Signature Adoption: Pre-selected Style
 Using IP Address: 204.134.145.82

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 Signed: 1/24/2024 11:37:10 AM

Electronic Record and Signature Disclosure:
 Accepted: 1/24/2024 11:36:53 AM
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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/23/2024 5:44:57 PM
Certified Delivered	Security Checked	1/24/2024 11:36:53 AM
Signing Complete	Security Checked	1/24/2024 11:37:10 AM
Completed	Security Checked	1/24/2024 11:37:10 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, CliftonLarsonAllen LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact CliftonLarsonAllen LLP:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: BusinessTechnology@CLAconnect.com

To advise CliftonLarsonAllen LLP of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at BusinessTechnology@CLAconnect.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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